

**CHARTER TOWNSHIP OF ELMWOOD  
REGULAR BOARD MEETING  
MAY 9, 2022  
IN THE TOWNSHIP HALL**

**Call to Order:**

Supervisor Shaw called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:**

Supervisor Shaw led the Pledge of Allegiance.

**Roll Call:**

**Present:** Jeff Shaw, Connie Preston, Jim O'Rourke, Deborah Allen, Dave Darga and Terry Lautner

**Excused:** Chris Mikowski

**Declaration of Conflict of Interest:**

None

**Public Comment**

Deb Beaton, Pat Slaven, Joellen Kaiser, Willow Myles-Nuffer, Peter Wiley, Robert Sokolnicki, and Chris Kaiser

**Consent Calendar:**

**Department Reports:**

Treasurer  
Planning/Zoning  
Fire  
Harbormaster

**Committee Reports:**

Parks & Rec  
4-13-22

**Minutes:**

4-11-22

**Post Audit Invoices 4-15-22 through 5-7-22**

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE ALLEN TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

**Agenda Approval**

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA AS AMENDED BY ADDING F. MISSION BLUES LIFEJACKET LIBRARY, G. TC WHISKEY LETTER OF SUPPORT, H. DINGHY DOCK, AND I. BUILDING AND GROUNDS TRUCK REQUEST. The motion passed unanimously by a voice vote.

**Supervisor Remarks**

Supervisor Shaw submitted a written report.

**Trustee Remarks**

Trustee Allen thanked Supervisor Shaw and Planner Sarah Clarren for their help and support with the Parks and Recreation Plan Update. Residents should see a survey regarding that plan coming out with the July tax bill.

## **Engineer's Report**

None

## **Other Officer Remarks**

Chuck Raney from Buildings and Grounds updated the Board on the need to replace the irrigation system around the township hall and the possibility of replacing the wood on the Greilickville Harbor Park viewing platform with composite.

## **Communications from the Clerk**

Clerk Preston distributed the revenue/expenditure report dated April 30.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Timberlee Water Upgrade Discussion**

Engineer Ken Schwerdt and GT County DPW Manager John DeVozzo presented 3 options for upgrading the system to satisfy EGLE requirements. Option 1 is to replace the pneumatic tank which would cost around \$500,000.00 and would not increase the number of users. Option 2 would include a storage tank and cost \$1.5 million. Option 3 would include fire protection but would require replacing all pipe and could cost between 4-5 million. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO HAVE THE ENGINEERS SEEK BIDS TO REPLACE THE TANK. The motion passed 5-1 by a voice vote with Clerk Preston voting no.

### **Consideration of STR Ordinance Amendment/Resolution Setting Number of Licenses**

Planner Sarah Clarren explained that the amendment is the same as introduced last month. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT ORDINANCE NO. 2022-3 TO AMEND ELMWOOD CHARTER TOWNSHIP'S STR LICENSING ORDINANCE. SAID AMENDMENT AMENDS SECTION 6A, PARKING, SECTION 6, NO PRIOR SUSPENSIONS OR REVOCATIONS, SECTION 7B, LICENSE TRANSFERABILITY, SECTION 8, LIMITATIONS ON LICENSES, SECTION 9, LANGUAGE CLARIFICATION, SECTION 9A, SUSPENSION AND REVOCATION OF LICENSE, SECTION 10B, PENALTIES AND VIOLATIONS OF THE ELMWOOD CHARTER TOWNSHIP SHORT TERM RENTAL LICENSING ORDINANCE (ORDINANCE NO. 2021-02). The motion passed unanimously by a roll call vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 4 OF 2022 SETTING THE NUMBER OF LICENSES AT 88. A roll call vote yielded ayes from Preston, Darga, and Allen, and nays from O'Rourke, Lautner, and Shaw. The motion failed.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 4 OF 2022 SETTING THE NUMBER OF LICENSES AT 93. A roll call vote yielded ayes from Lautner, Allen, O'Rourke, and Shaw and nays from Preston and Darga. The motion passed 4-2.

### **Fire Millage Renewal Ballot Language**

Chief Tampa explained that the Public Safety Committee met and settled on 2.6 mills over 4 years. It relies on EMS revenues for a buffer. They also suggested \$200,000.00 from the

general fund to the fire fund. Clerk Preston added that the numbers were based on a 10% increase in costs for next year. This does not pay for new equipment but the Board could look at transferring some funds for capital purchases for the Fire Department which could be discussed further at the upcoming special meeting. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO APPROVE THE 2.6 MILLS BALLOT LANGUAGE REQUEST FOR THE AUGUST BALLOT. The motion passed unanimously by a voice vote.

## **CHARTER TOWNSHIP OF ELMWOOD**

### **Proposal For Fire and EMS Millage**

*This proposal will permit the Township to levy up to 2.6 mills for the purpose of providing funds to supplement the Township Fire Department's annual personnel, training, equipment, operations, and maintenance costs, including its emergency medical services.*

Shall the limitation on the amount of taxes which shall be imposed on taxable property in the Charter Township of Elmwood, County of Leelanau, State of Michigan be increased by up to 2.6 mills (\$2.60 per \$1,000 of taxable value) for a period of four (4) years, 2022 through 2025, inclusive, for the purpose of providing funds to supplement the Township Fire Department's annual personnel, training, equipment, operations, and maintenance costs; thereby allowing it to continue to provide emergency fire and medical operations 24 hours a day, 7 days a week, and shall the Elmwood Township Board be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$1,013,505.00 for the Township when first levied in 2022.

YES (   )

NO (   )

### **Insurance Renewal**

Trustee O'Rourke noted that the list of autos was not accurate and the agent needs to be contacted to correct the list.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO RENEW THE INSURANCE WITH MUNICIPAL UNDERWRITERS OF MICHIGAN. The motion passed unanimously by a voice vote.

### **ARPA FUNDS DISCUSSION/CONSIDER SPECIAL MEETING**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE ALLEN TO SCHEDULE A SPECIAL MEETING FOR MAY 23, 2022 AT 6:00 P.M. TO DISCUSS THE USE OF THE ARPA FUNDS AND THE GENERAL FUND FUNDBALANCE. Motion passed unanimously by a voice vote.

### **Mission Blues Lifejacket Library**

Willow Myles Nuffer of Mission Blues, a 501(c)(3) organization, presented the offer to install, at no cost to the Township, a stand with life jackets available for children to use at our park. The Township Board concurred that this could be allowed but would like to see the design of the signage on the stand prior to installation. It should also be reviewed by our township attorney for any liability issues.

**TC Whiskey Letter of Support**

Peter Wiley, on behalf of TC Whiskey, requested a letter from the Board to the MEDC in support of TC Whiskey's project. The letter of support is needed for TC Whiskey to apply for grants from the MEDC. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO AUTHORIZE SUPERVISOR SHAW TO SEND A LETTER OF SUPPORT. The motion passed unanimously by a voice vote.

**Dinghy Dock**

There was Board consensus to have the Marina Committee look at the possibility of installing a dinghy dock.

**Building and Grounds Truck Request**

There was Board consensus to have Supervisor Shaw and Chuck Raney start looking for a truck for plowing and buildings and grounds use.

**PAYMENT OF INVOICES**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE ALLEN TO PAY THE INVOICES IN THE AMOUNT OF \$177,240.46. The motion passed unanimously by a voice vote.

**PUBLIC COMMENT**

Keith Tampa

**Adjournment**

Supervisor Shaw adjourned the meeting at 7:51 p.m.